

Capitalization Rules

Name: _____

Date: _____

Score: _____ / 10



Quick Review

Capitalize proper nouns (specific people, places, things), the first word of a sentence, days of the week, months, holidays, languages, nationalities, and the first word of a direct quotation. In titles, capitalize the first word, the last word, and all important words — but not small words like a, an, the, and, or, of, in, to unless they begin or end the title.

PRACTICE

Choose the best answer.

- Which sentence is capitalized correctly?
 - My Aunt visited us last Tuesday.
 - My aunt visited us last tuesday.
 - My aunt visited us last Tuesday.
 - My aunt Visited us last Tuesday.
- Which book title is capitalized correctly?
 - The Secret of The Old Clock
 - The Secret of the Old Clock
 - The Secret Of the Old Clock
 - The secret of the Old Clock
- Which sentence is capitalized correctly?
 - We celebrate thanksgiving in November.
 - We celebrate Thanksgiving in november.
 - We Celebrate Thanksgiving in November.
 - We celebrate Thanksgiving in November.
- Which sentence is capitalized correctly?
 - Maria speaks Spanish and English at home.
 - Maria speaks spanish and english at home.
 - Maria speaks Spanish and english at home.
 - Maria Speaks Spanish and English at home.



5. Which sentence is capitalized correctly?
 - A. The teacher said, "please open your books."
 - B. The teacher said, "Please open your books."
 - C. The teacher said, "Please Open your books."
 - D. the teacher said, "Please open your books."
6. Which sentence is capitalized correctly?
 - A. I asked mom if my Mom could drive us.
 - B. I asked Mom if my Mom could drive us.
 - C. I asked mom if my mom could drive us.
 - D. I asked Mom if my mom could drive us.
7. Which sentence is capitalized correctly?
 - A. "I will," She said, "be there at three."
 - B. "i will," she said, "be there at three."
 - C. "I will," she said, "be there at three."
 - D. "I will," she said, "Be there at three."
8. Which sentence is capitalized correctly?
 - A. My friend Jordan was born in Canada.
 - B. My friend jordan was born in Canada.
 - C. My Friend Jordan was born in canada.
 - D. My friend Jordan was born in canada.
9. Which book title is capitalized correctly?
 - A. the Lion, the Witch, and the Wardrobe
 - B. The Lion, The Witch, and The Wardrobe
 - C. The Lion, the Witch, and the Wardrobe
 - D. The lion, the Witch, and the Wardrobe
10. Which sentence is capitalized correctly?
 - A. Last winter, we hiked in the rocky mountains.
 - B. Last Winter, we hiked in the Rocky Mountains.
 - C. Last winter, we hiked in the Rocky mountains.
 - D. Last winter, we hiked in the Rocky Mountains.



Answer Keys

- 1 A B C D
- 2 A B C D
- 3 A B C D
- 4 A B C D
- 5 A B C D

- 6 A B C D
- 7 A B C D
- 8 A B C D
- 9 A B C D
- 10 A B C D

Explanations

1. C	'Aunt' is a common noun here (not used in place of her name), so it stays lowercase. The day of the week 'Tuesday' must be capitalized, and 'visited' is a verb in the middle of the sentence — it stays lowercase.
2. B	Capitalize the first word, the last word, and important words. Small words like 'of' and 'the' stay lowercase in the middle. A wrongly capitalizes 'The' mid-title; C wrongly capitalizes 'Of'; D misses the important word 'Secret'.
3. D	The holiday 'Thanksgiving' and the month 'November' are both proper nouns and must be capitalized. The verb 'celebrate' in the middle of the sentence is NOT capitalized.
4. A	Languages (Spanish, English) are proper nouns and are always capitalized. B forgets BOTH languages; C forgets one; D wrongly capitalizes the verb 'Speaks'.
5. B	Capitalize the first word of a direct quotation (Please). A forgets that rule. C wrongly capitalizes the verb 'Open' inside the quote. D forgets to capitalize the first word of the whole sentence.
6. D	When a family title is used IN PLACE OF a name ("I asked Mom..."), capitalize it. When it follows a possessive like 'my', it is a common noun and stays lowercase ("my mom").
7. C	When a quotation is INTERRUPTED by a speaker tag, the second half continues the same sentence — so 'be' stays lowercase. The speaker tag word 'she' is also lowercase because the sentence is still going. Capitalize only the first word of the whole quotation ('I').
8. A	Capitalize the person's name (Jordan) and the country (Canada). 'Friend' is a common noun and stays lowercase. B forgets the name; C wrongly capitalizes 'Friend' and forgets the country; D forgets the country.
9. C	In a title, capitalize the first word, the last word, and important words. The small word 'the' inside the title stays lowercase. A misses the FIRST word; B wrongly capitalizes every 'The'; D misses the important word 'Lion'.
10. D	'Rocky Mountains' is a specific place name — both words are capitalized. Seasons like 'winter' are common nouns and are NOT capitalized. A forgets the place name; B wrongly capitalizes the season; C only capitalizes half of the place name.



Want Even More Practice? Check Out Our Other Ohio OST ELA Test Books!




Includes 5, 6, 7 & 8 Test Prep Books

Ohio OST Grade 4 ELA Preparation Bundle

26 full-length practice tests across four books (5 + 6 + 7 + 8)

No repeated questions — maximum practice value!

▼ **DOWNLOAD INSTANTLY** ▼



SCAN ME

Point your phone camera at the code · instant access to all four books

26 Tests!
4 Books
One Bundle

Important: All our test books contain **unique, completely different tests** from each other! Each book offers fresh practice questions — no repeats!

5 Practice Tests	6 Practice Tests	7 Practice Tests	8 Practice Tests
<ul style="list-style-type: none"> ✓ 5 complete practice tests with detailed explanations ✓ Perfect foundation for OST ELA prep ✓ Builds confidence and test-taking skills ✓ High-quality questions aligned with standards <p style="font-weight: bold; margin-top: 10px;">Start your practice journey!</p>	<ul style="list-style-type: none"> ✓ 6 complete practice tests with detailed explanations ✓ Unique tests — different from the 5 tests book ✓ Perfect for more practice after mastering 5 tests ✓ Same high-quality questions aligned with standards <p style="font-weight: bold; margin-top: 10px;">Take your practice to the next level!</p>	<ul style="list-style-type: none"> ✓ 7 complete practice tests for deeper preparation ✓ Unique tests — different from 5 and 6 tests books ✓ Builds stamina with full-length practice ✓ Aligned to Grade 4 OST ELA standards <p style="font-weight: bold; margin-top: 10px;">Maximum preparation power!</p>	<ul style="list-style-type: none"> ✓ 8 complete practice tests — our largest book ✓ Unique tests — different from 5, 6 and 7 books ✓ Great for final review before test day ✓ Builds true test stamina and confidence <p style="font-weight: bold; margin-top: 10px;">Be fully prepared!</p>

Get the bundle at [EffortlessMath.com](https://www.EffortlessMath.com) — scan the QR code above to open the product page.