

# Capitalization Rules

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Score: \_\_\_\_\_ / 10



## Quick Review

Capitalize proper nouns (specific people, places, things), the first word of a sentence, days of the week, months, holidays, languages, nationalities, and the first word of a direct quotation. In titles, capitalize the first word, the last word, and all important words — but not small words like a, an, the, and, or, of, in, to unless they begin or end the title.

## PRACTICE

Choose the best answer.

- Which sentence is capitalized correctly?
  - My Aunt visited us last Tuesday.
  - My aunt visited us last tuesday.
  - My aunt visited us last Tuesday.
  - My aunt Visited us last Tuesday.
- Which book title is capitalized correctly?
  - The Secret of The Old Clock
  - The Secret of the Old Clock
  - The Secret Of the Old Clock
  - The secret of the Old Clock
- Which sentence is capitalized correctly?
  - We celebrate thanksgiving in November.
  - We celebrate Thanksgiving in november.
  - We Celebrate Thanksgiving in November.
  - We celebrate Thanksgiving in November.
- Which sentence is capitalized correctly?
  - Maria speaks Spanish and English at home.
  - Maria speaks spanish and english at home.
  - Maria speaks Spanish and english at home.
  - Maria Speaks Spanish and English at home.



5. Which sentence is capitalized correctly?
  - A. The teacher said, "please open your books."
  - B. The teacher said, "Please open your books."
  - C. The teacher said, "Please Open your books."
  - D. the teacher said, "Please open your books."
6. Which sentence is capitalized correctly?
  - A. I asked mom if my Mom could drive us.
  - B. I asked Mom if my Mom could drive us.
  - C. I asked mom if my mom could drive us.
  - D. I asked Mom if my mom could drive us.
7. Which sentence is capitalized correctly?
  - A. "I will," She said, "be there at three."
  - B. "i will," she said, "be there at three."
  - C. "I will," she said, "be there at three."
  - D. "I will," she said, "Be there at three."
8. Which sentence is capitalized correctly?
  - A. My friend Jordan was born in Canada.
  - B. My friend jordan was born in Canada.
  - C. My Friend Jordan was born in canada.
  - D. My friend Jordan was born in canada.
9. Which book title is capitalized correctly?
  - A. the Lion, the Witch, and the Wardrobe
  - B. The Lion, The Witch, and The Wardrobe
  - C. The Lion, the Witch, and the Wardrobe
  - D. The lion, the Witch, and the Wardrobe
10. Which sentence is capitalized correctly?
  - A. Last winter, we hiked in the rocky mountains.
  - B. Last Winter, we hiked in the Rocky Mountains.
  - C. Last winter, we hiked in the Rocky mountains.
  - D. Last winter, we hiked in the Rocky Mountains.



## Answer Keys

- 1  A  B  C  D
- 2  A  B  C  D
- 3  A  B  C  D
- 4  A  B  C  D
- 5  A  B  C  D

- 6  A  B  C  D
- 7  A  B  C  D
- 8  A  B  C  D
- 9  A  B  C  D
- 10  A  B  C  D

### Explanations

<b>1. C</b>	'Aunt' is a common noun here (not used in place of her name), so it stays lowercase. The day of the week 'Tuesday' must be capitalized, and 'visited' is a verb in the middle of the sentence — it stays lowercase.
<b>2. B</b>	Capitalize the first word, the last word, and important words. Small words like 'of' and 'the' stay lowercase in the middle. A wrongly capitalizes 'The' mid-title; C wrongly capitalizes 'Of'; D misses the important word 'Secret'.
<b>3. D</b>	The holiday 'Thanksgiving' and the month 'November' are both proper nouns and must be capitalized. The verb 'celebrate' in the middle of the sentence is NOT capitalized.
<b>4. A</b>	Languages (Spanish, English) are proper nouns and are always capitalized. B forgets BOTH languages; C forgets one; D wrongly capitalizes the verb 'Speaks'.
<b>5. B</b>	Capitalize the first word of a direct quotation (Please). A forgets that rule. C wrongly capitalizes the verb 'Open' inside the quote. D forgets to capitalize the first word of the whole sentence.
<b>6. D</b>	When a family title is used IN PLACE OF a name ("I asked Mom..."), capitalize it. When it follows a possessive like 'my', it is a common noun and stays lowercase ("my mom").
<b>7. C</b>	When a quotation is INTERRUPTED by a speaker tag, the second half continues the same sentence — so 'be' stays lowercase. The speaker tag word 'she' is also lowercase because the sentence is still going. Capitalize only the first word of the whole quotation ('I').
<b>8. A</b>	Capitalize the person's name (Jordan) and the country (Canada). 'Friend' is a common noun and stays lowercase. B forgets the name; C wrongly capitalizes 'Friend' and forgets the country; D forgets the country.
<b>9. C</b>	In a title, capitalize the first word, the last word, and important words. The small word 'the' inside the title stays lowercase. A misses the FIRST word; B wrongly capitalizes every 'The'; D misses the important word 'Lion'.
<b>10. D</b>	'Rocky Mountains' is a specific place name — both words are capitalized. Seasons like 'winter' are common nouns and are NOT capitalized. A forgets the place name; B wrongly capitalizes the season; C only capitalizes half of the place name.



## Want Even More Practice? Check Out Our Other Maine MEA ELA Test Books!



Includes 5, 6, 7 & 8 Test Prep Books

### Maine MEA Grade 4 ELA Preparation Bundle

26 full-length practice tests across four books (5 + 6 + 7 + 8)

*No repeated questions — maximum practice value!*

▼ DOWNLOAD INSTANTLY ▼



SCAN ME

*Point your phone camera at the code · instant access to all four books*

### 26 Tests! 4 Books One Bundle

**Important:** All our test books contain **unique, completely different tests** from each other! Each book offers fresh practice questions — no repeats!

<h4>5 Practice Tests</h4> <ul style="list-style-type: none"> <li>✓ 5 complete practice tests with detailed explanations</li> <li>✓ Perfect foundation for MEA ELA prep</li> <li>✓ Builds confidence and test-taking skills</li> <li>✓ High-quality questions aligned with standards</li> </ul> <p><b>Start your practice journey!</b></p>	<h4>6 Practice Tests</h4> <ul style="list-style-type: none"> <li>✓ 6 complete practice tests with detailed explanations</li> <li>✓ <b>Unique tests</b> — different from the 5 tests book</li> <li>✓ Perfect for more practice after mastering 5 tests</li> <li>✓ Same high-quality questions aligned with standards</li> </ul> <p><b>Take your practice to the next level!</b></p>	<h4>7 Practice Tests</h4> <ul style="list-style-type: none"> <li>✓ 7 complete practice tests for deeper preparation</li> <li>✓ <b>Unique tests</b> — different from 5 and 6 tests books</li> <li>✓ Builds stamina with full-length practice</li> <li>✓ Aligned to Grade 4 MEA ELA standards</li> </ul> <p><b>Maximum preparation power!</b></p>	<h4>8 Practice Tests</h4> <ul style="list-style-type: none"> <li>✓ 8 complete practice tests — our largest book</li> <li>✓ <b>Unique tests</b> — different from 5, 6 and 7 books</li> <li>✓ Great for final review before test day</li> <li>✓ Builds true test stamina and confidence</li> </ul> <p><b>Be fully prepared!</b></p>
---	--	---	---

Get the bundle at [EffortlessMath.com](https://www.EffortlessMath.com) — scan the QR code above to open the product page.